

**City of Ypsilanti
Downtown Development Authority**

**Board of Directors Meeting
Thursday, February 15, 2018 – 8:30 a.m.
SPARK East
215 W. Michigan Ave.**

Agenda

The **Mission** of the Ypsilanti Downtown Development Authority (YDDA) is to undertake district-wide improvements that have the greatest impact in strengthening the downtown areas and attracting new business. The primary goal of the YDDA is to implement positive economic, physical, aesthetic, and community changes in each of our four districts.

I. Call to Order

II. Roll Call

Amanda Edmonds	P	A	Jelani McGadney	P	A
Jessica French	P	A	Andrew O’Neal	P	A
Adam Gainsley	P	A	Diana Wong	P	A
Martha Cleary	P	A	Mark Teachout (C)	P	A
Ben Harrington	P	A	Dieter Otto	P	A

III. Introductions

IV. Approval of Agenda (X)*

V. Approval of January 18, 2018 Minutes (X)*

VI. Audience Participation (3 minutes each)

1. _____
2. _____
3. _____
4. _____
5. _____

VII. Staff Report/Financial Report (X)

VIII. Standing Committee Reports

IX. Old Business

X. New Business

XI. Proposed Business

- Depot Town Recycling Center Discussion
- Ypsilanti Freighthouse Discussion

- Black Historical Signage Project Request

XII. Staff Updates

XIII. Announcements/Comments

XIV. Public Participation

XV. Next Meeting: February 15, 8:30 a.m., SPARK East, 215 W. Michigan Ave.

Key: (*) = items requiring Board action (X) = documents attached in board packet

City of Ypsilanti
Downtown Development Authority
Board of Directors Meeting
Thursday, January 18, 2018 – 8:30 a.m.
SPARK East
215 W. Michigan Ave.

Agenda

The Mission of the Ypsilanti Downtown Development Authority (YDDA) is to undertake district-wide improvements that have the greatest impact in strengthening the downtown areas and attracting new business. The primary goal of the YDDA is to implement positive economic, physical, aesthetic, and community changes in each of our four districts.

I. Call to Order

II. Roll Call

Amanda Edmonds	P	Jelani McGadney	P
Jessica French	P	Andrew O’Neal	P
Adam Gainsley	P	Diana Wong	A
Martha Cleary	A	Mark Teachout (C)	A
Ben Harrington	A	Dieter Otto	P

III. Introductions: N/A

IV. Approval of Agenda (X)*

- Motion by Adam Gainsley, supported by Dieter Otto to approve January 18 2018 agenda as presented. Motion carried – Unanimous.

V. Approval of December 21, 2017 Minutes (X)*

- Motion by Jelani McGadney, supported by Adam Gainsley to approve December 21, 2017 minutes as presented. Motion carried – Unanimous.

VI. Audience Participation (3 minutes each):

- Emily Weir spoke on the recent move from Depot Town to Downtown for Message Mechanics.
- Gillian Gainsley spoke on the upcoming 150 anniversary for the Library
- Jessica French spoke on the RAC Board and how their new Executive Director would like to take the board for a tour.

VII. Staff Report/Financial Report (X)

- Joe Meyers presented the staff report and fielded questions

VIII. Standing Committee Reports

A. Operations and Finance Committee

- Ypsilanti Library Request

Gillian Gainsley presented the Ypsilanti District Library's Request for sponsorship.

Motion by Jelani McGadney, supported by Dieter Otto to sponsor the Ypsilanti District Library's 150 Anniversary Gala for \$2,500 to be split equally between the three districts. Motion Carried – Unanimous

- Ypsilanti Library Parking Lot Usage Request

Gillian also requested usage of the maple street lot for the gala.

The following preamble and resolution were offered by Member Adam Gainsley and supported by Mayor Amanda Edmonds

WHEREAS, the Ypsilanti District Library is holding its 150th Anniversary Gala on June 8, 2018; and

WHEREAS, the Ypsilanti District Library has requested sole usage of the lot for the event in accordance with the Maple Street Lot Policy adopted at the August 17, 2017 meeting,

NOW, THEREFORE, BE IT RESOLVED THAT:

1. the YDDA approves the Ypsilanti District Library use of the Maple Street lot on June 8, 2018 for their 150 Anniversary Gala
2. consistent with current City of Ypsilanti Event Fees and Policies the Ypsilanti District Library will be charged \$250 for use of the Maple St. Lot during the event payable to the Ypsilanti Downtown Development Authority.
3. The Ypsilanti DDA will provide signage indicating the lot is closed for a private event and the Ypsilanti District Library will be required to provide additional security measures as they see fit.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution and the same hereby are rescinded.

AYES: Edmonds, French, Gainsley, McGadney, O'Neal Otto

NAYS: None

ABSTAINED: None

YES: 6 NO: 0 ABSENT: 4 VOTE: Passed

- DDA 18/19 and 19/20 budget

Joe presented the 18/19 and 19/20 DDA Budget and field questions.

Motion by Adam Gainsley, supported by Jelani McGadney to approve 2018/19 and 2019/2020 budget as presented.

Motion carried – Unanimous

IX. Old Business: N/A

X. New Business

- Concentrate Media Continuation

Joe presented the Concentrate Media highlights for 2017 and indicated that we were looking to continue funding the 2018. The request would be \$7,500 for the year.

Motion by Amanda Edmonds, supported by Dieter Otto to continue funding the program split three ways equally with \$5,000 coming out of FY 2017/18 and \$2,500 coming out of 2018/19. Motion carried – Unanimous.

XI. Proposed Business: N/A

XII. Staff Updates: N/A

XIII. Announcements/Comments:

Discussion ensued about working on holiday lights through the Operations and Finance Committee Meeting.

The board requested having a discussion of the Freighthouse and moving the recycling center at our next meeting.

XIV. Public Participation: N/A

XV. Next Meeting: March 15, 8:30 am at the Ypsilanti Freighthouse, 100 Market Place. Ypsilanti MI 48198

Key: (*) = items requiring Board action (X) = documents attached in board packet

Downtown Revenue Expenses Report

2/15/2018							
<u>Revenues</u>	<u>Budgeted</u>	<u>YTD</u>	<u>Budget Remaining</u>	<u>% Collected</u>			
Operating Millage (1.8282)	34,572	27,024	7,548	78%			
TIFA	283,173	27,204	255,969	10%			
<u>Total</u>	317,745	54,228	263,517	17%			
<u>Expenses</u>	<u>Budgeted</u>	<u>YTD</u>	<u>Budget Remaining</u>	<u>% Incurred</u>			
Operating Costs	30,242	7,188	23,054	24%			
TIFA Expenses	261,647	59,046	202,601	23%			
<u>Total</u>	291,889	66,235	225,655	23%			
<u>Revenues Over (Under) Expenses</u>	25,856	-12,006					
Fund Balance as of FYE June 2017*	98,530						
Projected Appropriation for FYE June 2018	25,856						
Projected Fund Balance June 2018	124,386						
*both TIF and Operating Reserves							
Unpaid Liabilities Not In Fund Balance	14,450						
Sizzles	3,500						
Decode Ypsilanti	7,500						
HEH	3,450						

CITY OF YPSILANTI
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2018

275-DEPOT TOWN DDA

% OF YEAR COMPLETED: 66.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY REVENUE	YEAR-TO-DATE REVENUE	BUDGET REMAINING	BUDGET % REMAINING
DTDA W CROSS OPER - 18%						
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REVENUES						
275-4-7270-402-00 CURRENT PROPERTY TAXES	7,115	7,115	0.00	7,009.11	105.89	1.49
275-4-7270-402-05 PERSONAL PROP TAX REIMBURSE	0	0	0.00	0.00	0.00	0.00
275-4-7270-420-01 DELINQUENT PROPERTY TAXES	20	20	0.00	14.30	5.70	28.50
275-4-7270-445-02 INTEREST ON CURRENT TAXES	20	20	0.00	3.01	16.99	84.95
275-4-7270-445-05 INTEREST ON DELINQUENT TAXES	0	0	0.00	0.69 (0.69)	0.00
275-4-7270-664-00 INTEREST EARNINGS	405	405	0.00	419.09 (14.09)	3.48-
275-4-7270-694-01 MISCELLANEOUS REVENUE	0	0	0.00	0.00	0.00	0.00
275-4-7270-699-94 APPROPRIATION FUND BALANCE	0	0	0.00	0.00	0.00	0.00
TOTAL REVENUES	7,560	7,560	0.00	7,446.20	113.80	1.51
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TOTAL DTDA W CROSS OPER - 18%	7,560	7,560	0.00	7,446.20	113.80	1.51
DTDA W CROSS TIF - 5%						
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REVENUES						
275-4-7271-410-00 TIFA REIMBURSMNT PA86 SECT 17	4,943	4,943	0.00	5,514.28 (571.28)	11.56-
275-4-7271-439-02 CURRENT TIFA TAXES-WEST CROSS	10,661	10,661	0.00	0.00	10,661.00	100.00
275-4-7271-439-05 PERSONAL PROP TIF REIMBURSE	0	0	0.00	0.00	0.00	0.00
275-4-7271-573-00 LOCAL COMMUNITY STABILIZATION	0	0	0.00	0.00	0.00	0.00
275-4-7271-674-43 WASH CO. BLDG REHAB/FACADE	0	0	0.00	0.00	0.00	0.00
275-4-7271-699-91 APPROP.-FB	0	0	0.00	0.00	0.00	0.00
275-4-7271-699-92 APPROPRIATION FUND BALANCE-TIF	3,032	3,032	0.00	0.00	3,032.00	100.00
TOTAL REVENUES	18,636	18,636	0.00	5,514.28	13,121.72	70.41
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TOTAL DTDA W CROSS TIF - 5%	18,636	18,636	0.00	5,514.28	13,121.72	70.41
DTDA E CROSS OPER. - 16%						
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REVENUES						
275-4-7290-402-00 CURRENT PROPERTY TAXES	6,710	6,710	0.00	5,479.85	1,230.15	18.33
275-4-7290-402-05 PERSONAL PROP TX REIMBURSE	0	0	0.00	0.00	0.00	0.00
275-4-7290-420-01 DELINQUENT PROPERTY TAXES	0	0	0.00	0.00	0.00	0.00
275-4-7290-440-02 OPRA REIMBURSEMENT-DEPOT TOWN	0	0	0.00	0.00	0.00	0.00
275-4-7290-445-02 INTEREST ON CURRENT TAXES	20	20	0.00	3.93	16.07	80.35
275-4-7290-445-05 INTEREST ON DELINQUENT TAXES	0	0	0.00	0.00	0.00	0.00
275-4-7290-664-00 INTEREST EARNINGS	405	405	0.00	419.09 (14.09)	3.48-
275-4-7290-694-01 MISCELLANEOUS REVENUE	0	0	0.00	0.00	0.00	0.00
275-4-7290-699-91 APPROPRIATIONS FUND BALANCE	0	0	0.00	0.00	0.00	0.00
TOTAL REVENUES	7,135	7,135	0.00	5,902.87	1,232.13	17.27
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TOTAL DTDA E CROSS OPER. - 16%	7,135	7,135	0.00	5,902.87	1,232.13	17.27

CITY OF YPSILANTI
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2018

275-DEPOT TOWN DDA

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	BUDGET REMAINING	BUDGET % REMAINING
DTDA W CROSS OPER - 18%						
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EXPENDITURES						
275-7-7270-728-00 OFFICE SUPPLIES	223	223	0.00	5.34	217.66	97.61
275-7-7270-730-00 POSTAGE	36	36	0.00	0.00	36.00	100.00
275-7-7270-757-00 OPERATING SUPPLIES	86	86	0.00	25.00	61.00	70.93
275-7-7270-775-01 REPAIR AND MAINTENANCE SUPPLY	0	0	0.00	0.00	0.00	0.00
275-7-7270-807-00 AUDIT FEES	442	442	0.00	113.73	328.27	74.27
275-7-7270-818-00 CONTRACTUAL SERVICES	3,533	3,533	0.00	0.00	3,533.00	100.00
275-7-7270-822-10 GENERAL LIABILITY	90	90	0.00	926.90 (836.90)	929.89-
275-7-7270-826-10 LEGAL SERVICES	738	738	0.00	0.00	738.00	100.00
275-7-7270-853-00 TELEPHONE	165	165	0.00	11.15	153.85	93.24
275-7-7270-864-01 CONFERENCES AND WORKSHOPS	184	184	0.00	76.14	107.86	58.62
275-7-7270-900-00 PRINTING AND PUBLISHING	440	440	3.60	28.80	411.20	93.45
275-7-7270-940-00 RENT	180	180	54.00	432.00 (252.00)	140.00-
275-7-7270-957-00 BOOKS AND MAGAZINES	27	27	0.00	0.00	27.00	100.00
275-7-7270-958-00 MEMBERSHIPS AND DUES	169	169	0.00	50.40	118.60	70.18
275-7-7270-962-53 MTT - SETTLEMENT	0	0	0.00	0.00	0.00	0.00
275-7-7270-999-00 TRANSFER OUT 413	0	0	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	6,313	6,313	57.60	1,669.46	4,643.54	73.56
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TOTAL DTDA W CROSS OPER - 18%	6,313	6,313	57.60	1,669.46	4,643.54	73.56

DTDA W CROSS TIF - 5%

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EXPENDITURES						
275-7-7271-706-00 PERMANENT WAGES-SALARIES	0	0	0.00	0.00	0.00	0.00
275-7-7271-706-07 PERMANENT WAGES-POLICE PATROL	0	0	0.00	0.00	0.00	0.00
275-7-7271-706-10 PART TIME WAGES	0	0	0.00	0.00	0.00	0.00
275-7-7271-707-00 TEMPORARY WAGES	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-01 UNEMPLOYMENT	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-02 WORKERS COMPENSATION	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-05 SOCIAL SECURITY & MEDICARE	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-06 SELF INSURED HEALTHCARE TAX	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-07 20% HEALTH CARE PREMIUM	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-08 HEALTH CARE COSTS - BLUE CROSS	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-09 2% OF BASE SALARY DEDUCTIONS	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-10 BASIC CLAIMS	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-11 VACATION AND SICK LIABILITY	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-12 BASIC FEES	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-13 EHIM WRAP CLAIMS	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-14 EHIM WRAP FEES	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-15 EHIM SCRIPTS	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-16 HEALTH CARE WAIVERS	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-17 DENTAL	0	0	0.00	0.00	0.00	0.00

CITY OF YPSILANTI
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2018

275-DEPOT TOWN DDA

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	BUDGET REMAINING	BUDGET % REMAINING
275-7-7271-714-18 OPTICAL	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-19 LIFE INSURANCE	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-22 LONG TERM DISABILITY	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-23 TELEPHONE REIMBURSEMENT	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-24 HEALTH CARE SAVINGS PLAN	0	0	0.00	0.00	0.00	0.00
275-7-7271-818-00 CONTRACTUAL SERVICES	0	0	0.00	986.10 (986.10)	0.00
275-7-7271-818-01 CONTRACT WITH CITY 35%	3,731	3,731	0.00	0.00	3,731.00	100.00
275-7-7271-818-02 ADMIN CONTRACT-CITY	2,900	2,900	0.00	0.00	2,900.00	100.00
275-7-7271-820-00 TIF - WEST CROSS DEV AREA	3,000	3,000	0.00	1,608.50	1,391.50	46.38
275-7-7271-820-02 STREETScape MAINTENANCE	3,255	3,255	0.00	2,599.90	655.10	20.13
275-7-7271-820-04 SEASONAL PLANTING	350	350	0.00	0.00	350.00	100.00
275-7-7271-820-05 PEDESTRIAN TRASH COLLECTION	0	0	0.00	0.00	0.00	0.00
275-7-7271-820-06 HOLIDAY LIGHTING & MAINTENANCE	0	0	0.00	0.00	0.00	0.00
275-7-7271-820-07 PUBLIC RELATION CAMPAIGN	0	0	0.00	0.00	0.00	0.00
275-7-7271-820-08 WAYFINDING CITYWIDE	0	0	0.00	0.00	0.00	0.00
275-7-7271-920-00 UTILITIES-DTE ELECTRICAL BILL	0	0	0.00	0.00	0.00	0.00
275-7-7271-920-01 DTE LIGHT FIXTURE STOCKING	0	0	0.00	0.00	0.00	0.00
275-7-7271-965-04 LIBRARY PARK CONTRIBUTION	0	0	0.00	0.00	0.00	0.00
275-7-7271-965-05 SPECIAL EVENT CONTRIBUTION	400	400	0.00	0.00	400.00	100.00
275-7-7271-965-06 FACADE PROG. CONT TO BLD-TIF	0	0	0.00	0.00	0.00	0.00
275-7-7271-965-10 AA SPARK CONTRIBUTION	0	0	0.00	0.00	0.00	0.00
275-7-7271-971-27 BUILDING REHAB	5,000	5,000	0.00	0.00	5,000.00	100.00
275-7-7271-999-03 TRANSFER OUT(202)CROSS ST	0	0	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	18,636	18,636	0.00	5,194.50	13,441.50	72.13

TOTAL DTDA W CROSS TIF - 5% 18,636 18,636 0.00 5,194.50 13,441.50 72.13

DTDA E CROSS OPER. - 16%

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EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	BUDGET REMAINING	BUDGET % REMAINING
275-7-7290-728-00 OFFICE SUPPLIES	198	198	0.00	4.75	193.25	97.60
275-7-7290-730-00 POSTAGE	32	32	0.00	0.00	32.00	100.00
275-7-7290-757-00 OPERATING SUPPLIES	76	76	0.00	130.00 (54.00)	71.05-
275-7-7290-775-01 REPAIR AND MAINTENANCE SUPPLY	0	0	0.00	0.00	0.00	0.00
275-7-7290-807-00 AUDIT FEES	640	640	0.00	589.97	50.03	7.82
275-7-7290-818-00 CONTRACTUAL SERVICES	3,140	3,140	0.00	0.00	3,140.00	100.00
275-7-7290-822-10 GENERAL LIABILITY	80	80	0.00	178.25 (98.25)	122.81-
275-7-7290-826-10 LEGAL SERVICES	656	656	0.00	0.00	656.00	100.00
275-7-7290-853-00 TELEPHONE	146	146	0.00	58.00	88.00	60.27
275-7-7290-864-01 CONFERENCES AND WORKSHOPS	163	163	0.00	79.00	84.00	51.53
275-7-7290-900-00 PRINTING AND PUBLISHING	391	391	3.20	78.60	312.40	79.90
275-7-7290-940-00 RENT	936	936	48.00	384.00	552.00	58.97
275-7-7290-957-00 BOOK MAGAZINES AND PERIODAL	24	24	0.00	0.00	24.00	100.00
275-7-7290-958-00 MEMBERSHIPS AND DUES	150	150	0.00	44.80	105.20	70.13
275-7-7290-962-55 WASHTENAW COUNTY CHARGE BACK	0	0	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	6,632	6,632	51.20	1,547.37	5,084.63	76.67

TOTAL DTDA E CROSS OPER. - 16% 6,632 6,632 51.20 1,547.37 5,084.63 76.67

CITY OF YPSILANTI
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2018

275-DEPOT TOWN DDA

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	BUDGET REMAINING	BUDGET % REMAINING
DTDA E CROSS TIF - 26%						
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EXPENDITURES						
275-7-7291-706-00 PERMANENT WAGES - SALARIES	0	0	0.00	0.00	0.00	0.00
275-7-7291-706-07 PERMANENT WAGES-POLICE PATROL	0	0	0.00	0.00	0.00	0.00
275-7-7291-706-10 PART TIME WAGES	0	0	0.00	0.00	0.00	0.00
275-7-7291-707-00 TEMPORARY WAGES	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-01 UNEMPLOYMENT	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-02 WORKER'S COMPENSATION	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-05 SOCIAL SECURITY & MEDICARE	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-06 SELF INSURED HEALTHCARE TAX	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-07 20% HEALTH CARE PREMIUM	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-08 HEALTH CARE COSTS - BLUE CROSS	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-09 2% OF BASE SALARY DEDUCTIONS	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-10 BASIC CLAIMS	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-11 VACATION AND SICK LIABILITY	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-12 BASIC FEES	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-13 EHIM WRAP CLAIMS	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-14 EHIM WRAP FEES	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-15 EHIM SCRIPTS	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-16 HEALTH CARE WAIVERS	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-17 DENTAL	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-18 OPTICAL	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-19 LIFE INSURANCE	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-22 LONG TERM DISABILITY	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-23 TELEPHONE REIMBURSEMENT	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-24 HEALTH CARE SAVINGS PLAN	0	0	0.00	0.00	0.00	0.00
275-7-7291-818-00 CONTRACTUAL SERVICES	0	0	0.00	3,871.83 (3,871.83)	0.00
275-7-7291-818-01 CONTRACT WITH CITY 35%	30,137	30,137	0.00	0.00	30,137.45	100.00
275-7-7291-818-02 ADMIN CONTRACT-CITY	15,080	15,080	0.00	0.00	15,080.00	100.00
275-7-7291-820-02 STREETScape MAINTENANCE	4,378	4,378	0.00	1,576.86	2,801.14	63.98
275-7-7291-820-04 SEASONAL PLANTING	425	425	0.00	183.99	241.01	56.71
275-7-7291-820-05 PEDESTRIAL TRASH COLLECTION	0	0	0.00	0.00	0.00	0.00
275-7-7291-820-06 HOLIDAY LIGHTING & MAINTENANCE	900	900	0.00	560.00	340.00	37.78
275-7-7291-820-07 PUBLIC RELATIONS CAMPAIGN	0	0	0.00	0.00	0.00	0.00
275-7-7291-820-08 WAYFINDING CITYWIDE	0	0	0.00	0.00	0.00	0.00
275-7-7291-920-00 UTILITIES-DTE ELECTRIC BILL	0	0	0.00	0.00	0.00	0.00
275-7-7291-940-01 RAIL FENCE LEASE	0	0	0.00	0.00	0.00	0.00
275-7-7291-955-00 MISCELLANEOUS EXPENSE	0	0	0.00	0.00	0.00	0.00
275-7-7291-965-04 LIBRARY PARK CONTRIBUTION	0	0	0.00	0.00	0.00	0.00
275-7-7291-965-05 SPECIAL EVENT CONTRIBUTION	400	400	0.00	0.00	400.00	100.00
275-7-7291-965-06 FACADE PROG. CONT TO BLD-TIF	5,000	5,000	0.00	4,250.00	750.00	15.00
275-7-7291-965-10 AA SPARK CONTRIBUTION	0	0	0.00	0.00	0.00	0.00
275-7-7291-965-26 E CROSS REPAVING	0	0	0.00	0.00	0.00	0.00
275-7-7291-971-27 BUILDING REHAB	5,000	5,000	0.00	5,000.00	0.00	0.00
275-7-7291-974-01 TIF PROJECTS	5,000	5,000	0.00	1,329.00	3,671.00	73.42
275-7-7291-991-00 PRINCIPAL ENDS 12/28/2015	0	0	0.00	0.00	0.00	0.00
275-7-7291-995-00 INTEREST	0	0	0.00	0.00	0.00	0.00

CITY OF YPSILANTI
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2018

275-DEPOT TOWN DDA

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	BUDGET REMAINING	BUDGET % REMAINING
275-7-7291-999-03 TRANSFER OUT(202)CROSS ST ENH	0	0	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	66,320	66,320	0.00	16,771.68	49,548.77	74.71
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TOTAL DTDA E CROSS TIF - 26%	66,320	66,320	0.00	16,771.68	49,548.77	74.71
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TOTAL EXPENDITURES	97,901	97,901	108.80	25,183.01	72,718.44	74.28
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REVENUES OVER/(UNDER) EXPENDITURES	28,173	28,173 (108.80) (1,847.51)	30,020.06	106.56

CITY OF YPSILANTI
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2018

413-DOWNTOWN DEV AUTH
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

REVENUE SUMMARY	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY REVENUE	YEAR-TO-DATE REVENUE	BUDGET REMAINING	BUDGET % REMAINING
REVENUE SUMMARY						
DOWNTOWN DDA OPER. 66%	34,374	34,374	0.00	27,023.93	7,350.07	21.38
DOWNTOWN DA TIF 69%	283,173	283,173	0.00	27,204.44	255,968.56	90.39
DOWNTOWN DA OTHER	0	0	0.00	0.00	0.00	0.00
DOWNTOWN WATER ST	0	0	0.00	0.00	0.00	0.00
TOTAL REVENUES	317,547	317,547	0.00	54,228.37	263,318.63	82.92
EXPENDITURE SUMMARY						
DOWNTOWN DDA OPER. 66%	30,242	30,242	211.20	7,188.08	23,053.92	76.23
DOWNTOWN DA TIF 69%	261,647	261,647	3,500.00	59,046.42	202,600.58	77.43
DOWNTOWN DA OTHER	0	0	0.00	0.00	0.00	0.00
DOWNTOWN WATER ST	0	0	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	291,889	291,889	3,711.20	66,234.50	225,654.50	77.31
REVENUES OVER/ (UNDER) EXPENDITURES	25,658	25,658	(3,711.20)	(12,006.13)	37,664.13	146.79

CITY OF YPSILANTI
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2018

413-DOWNTOWN DEV AUTH

% OF YEAR COMPLETED: 66.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY REVENUE	YEAR-TO-DATE REVENUE	BUDGET REMAINING	BUDGET % REMAINING
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DOWNTOWN DDA OPER. 66%
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REVENUES						
413-4-7230-402-00 CURRENT PROPERTY TAXES	27,719	27,719	0.00	23,730.97	3,988.03	14.39
413-4-7230-402-05 PERSONAL PROP TAX REIMBURSE	0	0	0.00	0.00	0.00	0.00
413-4-7230-420-01 DELINQUENT PROPERTY TAXES	100	100	0.00	8.10	91.90	91.90
413-4-7230-440-01 OPRA REIMB-200,206 MI AVE	0	0	0.00	0.00	0.00	0.00
413-4-7230-440-03 OPRA REIMB-211, 213, 215 MI AV	0	0	0.00	0.00	0.00	0.00
413-4-7230-445-02 INTEREST ON CURRENT TAXES	50	50	0.00	25.55	24.45	48.90
413-4-7230-445-05 INTEREST ON DELINQUENT TAXES	5	5	0.00	0.68	4.32	86.40
413-4-7230-462-01 DOWNTOWN PARKING PERMITS	0	0	0.00	0.00	0.00	0.00
413-4-7230-664-00 INTEREST EARNINGS	1,000	1,000	0.00	258.63	741.37	74.14
413-4-7230-694-01 MISCELLANEOUS REVENUE	5,500	5,500	0.00	3,000.00	2,500.00	45.45
413-4-7230-699-00 TRANSFER FROM DEPOT TOWN	0	0	0.00	0.00	0.00	0.00
TOTAL REVENUES	34,374	34,374	0.00	27,023.93	7,350.07	21.38

TOTAL DOWNTOWN DDA OPER. 66%	34,374	34,374	0.00	27,023.93	7,350.07	21.38
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DOWNTOWN DA TIF 69%
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REVENUES						
413-4-7231-410-00 TIFA REIMBURSMNT PA86 SECT 17	22,405	22,405	0.00	10,704.44	11,700.56	52.22
413-4-7231-439-01 CURRENT TIFA TAXES	232,568	232,568	0.00	0.00	232,568.00	100.00
413-4-7231-439-03 PERSONAL PROP TIF REIMBURSE	0	0	0.00	0.00	0.00	0.00
413-4-7231-439-05 DELIQUENT TIFA TAXES	0	0	0.00	0.00	0.00	0.00
413-4-7231-462-01 DOWNTOWN PARKING PERMITS	7,200	7,200	0.00	3,125.00	4,075.00	56.60
413-4-7231-573-00 LOCAL COMMUNITY STABILIZATION	0	0	0.00	0.00	0.00	0.00
413-4-7231-607-01 DOWNTOWN GARBAGE COLL FEE	21,000	21,000	0.00	13,375.00	7,625.00	36.31
413-4-7231-699-92 APPROPRIATION FUND BALANCE-TIF	0	0	0.00	0.00	0.00	0.00
TOTAL REVENUES	283,173	283,173	0.00	27,204.44	255,968.56	90.39

TOTAL DOWNTOWN DA TIF 69%	283,173	283,173	0.00	27,204.44	255,968.56	90.39
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DOWNTOWN DA OTHER
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REVENUES						
413-4-7232-674-43 MSHDA ELG FACADE GRANT	0	0	0.00	0.00	0.00	0.00
413-4-7232-676-00 CONTRIBUTION WATER ST DEV	0	0	0.00	0.00	0.00	0.00
413-4-7232-699-91 APPROP.-FB	0	0	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0	0.00	0.00	0.00	0.00

TOTAL DOWNTOWN DA OTHER	0	0	0.00	0.00	0.00	0.00
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CITY OF YPSILANTI
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2018

413-DOWNTOWN DEV AUTH

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	BUDGET REMAINING	BUDGET % REMAINING
DOWNTOWN DDA OPER. 66%						
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EXPENDITURES						
413-7-7230-728-00 OFFICE SUPPLIES	817	817	0.00	227.53	589.47	72.15
413-7-7230-730-00 POSTAGE	132	132	0.00	0.00	132.00	100.00
413-7-7230-757-00 OPERATING SUPPLIES	314	314	0.00	345.00 (31.00)	9.87-
413-7-7230-775-01 REPAIR AND MAINTENANCE SUPPLY	0	0	0.00	0.00	0.00	0.00
413-7-7230-807-00 AUDIT FEES	1,618	1,618	0.00	1,565.80	52.20	3.23
413-7-7230-818-00 CONTRACTURAL SERVICES	12,954	12,954	0.00	0.00	12,954.00	100.00
413-7-7230-822-10 GENERAL LIABILITY	5,495	5,495	0.00	2,459.85	3,035.15	55.23
413-7-7230-826-10 LEGAL SERVICES	2,707	2,707	0.00	0.00	2,707.00	100.00
413-7-7230-853-00 TELEPHONE	604	604	0.00	153.96	450.04	74.51
413-7-7230-864-01 CONFERENCES AND WORKSHOPS	673	673	0.00	301.16	371.84	55.25
413-7-7230-900-00 PRINTING AND PUBLISHING	1,614	1,614	13.20	105.60	1,508.40	93.46
413-7-7230-940-00 RENT	2,594	2,594	198.00	1,584.00	1,010.00	38.94
413-7-7230-957-00 BOOKS MAGAZINES AND PERIODICAL	100	100	0.00	0.00	100.00	100.00
413-7-7230-958-00 MEMBERSHIPS AND DUES	620	620	0.00	184.80	435.20	70.19
413-7-7230-962-55 WASH CO. CHARGEBACKS	0	0	0.00	260.38 (260.38)	0.00
413-7-7230-965-00 MARKETING	0	0	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	30,242	30,242	211.20	7,188.08	23,053.92	76.23
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TOTAL DOWNTOWN DDA OPER. 66%	30,242	30,242	211.20	7,188.08	23,053.92	76.23

DOWNTOWN DA TIF 69%

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EXPENDITURES						
413-7-7231-706-00 PERMANENT WAGES - SALARIES	0	0	0.00	0.00	0.00	0.00
413-7-7231-706-07 PERMANENT WAGES-POLICE PATROL	0	0	0.00	0.00	0.00	0.00
413-7-7231-706-10 PART TIME WAGES	0	0	0.00	0.00	0.00	0.00
413-7-7231-707-00 TEMPORARY WAGES	0	0	0.00	0.00	0.00	0.00
413-7-7231-709-00 OVERTIME	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-01 UNEMPLOYMENT	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-02 WORKER'S COMPENSATION	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-05 SOCIAL SECURITY & MEDICARE	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-06 SELF INSURED HEALTHCARE TAX	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-07 20% HEALTH CARE PREMIUM	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-08 HEALTH CARE COSTS - BLUE CROSS	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-09 2% OF BASE DEDUCTIONS	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-10 BASIC CLAIMS	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-11 VACATION AND SICK LIABILITY	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-12 BASIC FEES	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-13 EHIM WRAP CLAIMS	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-14 EHIM WRAP FEES	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-15 EHIM SCRIPTS	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-16 HEALTH CARE WAIVERS	0	0	0.00	0.00	0.00	0.00

CITY OF YPSILANTI
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2018

413-DOWNTOWN DEV AUTH

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	BUDGET REMAINING	BUDGET % REMAINING
413-7-7231-714-17 DENTAL	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-18 OPTICAL	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-19 LIFE INSURANCE	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-22 LONG TERM DISABILITY	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-23 TELEPHONE REIMBURSEMENT	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-24 HEALTH CARE SAVINGS PLAN	0	0	0.00	0.00	0.00	0.00
413-7-7231-818-00 CONTRACTUAL SERVICES	0	0	0.00	10,005.00 (10,005.00)	0.00
413-7-7231-818-01 CONTRACT WITH CITY 35%	81,399	81,399	0.00	0.00	81,399.00	100.00
413-7-7231-818-02 ADMIN CONTRACT-CITY	40,020	40,020	0.00	0.00	40,020.00	100.00
413-7-7231-820-00 TIF PROJECTS	10,000	10,000	0.00	1,874.50	8,125.50	81.26
413-7-7231-820-01 IRRIGATION SYSTEM	120	120	0.00	91.80	28.20	23.50
413-7-7231-820-02 STREETScape MAINTENANCE	15,000	15,000	0.00	5,616.09	9,383.91	62.56
413-7-7231-820-03 WASTE MANAGEMENT	24,000	24,000	0.00	10,032.91	13,967.09	58.20
413-7-7231-820-04 SEASONAL PLANTING	2,500	2,500	0.00	200.00	2,300.00	92.00
413-7-7231-820-05 PEDESTRIAN TRASH COLLECTION	0	0	0.00	0.00	0.00	0.00
413-7-7231-820-06 HOLIDAY LIGHTING & MAINTENANCE	0	0	0.00	3,000.00 (3,000.00)	0.00
413-7-7231-820-07 PUBLIC RELATIONS CAMPAIGN	0	0	0.00	0.00	0.00	0.00
413-7-7231-820-08 WAY FINDING CITY WIDE	0	0	0.00	0.00	0.00	0.00
413-7-7231-920-00 DTE ELECTRIC BILL	150	150	0.00	95.62	54.38	36.25
413-7-7231-965-04 LIBRARY PARK CONTRIBUTION	0	0	0.00	0.00	0.00	0.00
413-7-7231-965-05 SPECIAL EVENTS CONTRIBUTIONS	400	400	0.00	12,700.50 (12,300.50)	3,075.13-
413-7-7231-965-06 FACADE PROG. CONT TO BLD-TIF	5,000	5,000	0.00	0.00	5,000.00	100.00
413-7-7231-965-10 AA SPARK CONTRIBUTION	0	0	0.00	0.00	0.00	0.00
413-7-7231-971-27 MSHDA ELG FACADE PROG.	0	0	3,500.00	3,500.00 (3,500.00)	0.00
413-7-7231-991-00 PRINCIPAL THROUGH 5/1/14	0	0	0.00	0.00	0.00	0.00
413-7-7231-995-00 INTEREST	0	0	0.00	0.00	0.00	0.00
413-7-7231-997-00 PAYING AGENT FEES	0	0	0.00	0.00	0.00	0.00
413-7-7231-999-02 TRANSFER OUT (202) MAJOR STREET	0	0	0.00	0.00	0.00	0.00
413-7-7231-999-20 TRANSFER OUT (473) 2004A	83,058	83,058	0.00	11,930.00	71,128.00	85.64
TOTAL EXPENDITURES	261,647	261,647	3,500.00	59,046.42	202,600.58	77.43
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TOTAL DOWNTOWN DA TIF 69%	261,647	261,647	3,500.00	59,046.42	202,600.58	77.43
 DOWNTOWN DA OTHER =====						
EXPENDITURES						
413-7-7232-971-27 FACADE GRANT PROGRAM	0	0	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00
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TOTAL DOWNTOWN DA OTHER	0	0	0.00	0.00	0.00	0.00
 DOWNTOWN WATER ST =====						
EXPENDITURES						
413-7-7233-818-00 FEASIBILITY STUDY	0	0	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00

CITY OF YPSILANTI
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2018

413-DOWNTOWN DEV AUTH

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	BUDGET REMAINING	BUDGET % REMAININGG
TOTAL DOWNTOWN WATER ST	0	0	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	291,889	291,889	3,711.20	66,234.50	225,654.50	77.31
REVENUES OVER/(UNDER) EXPENDITURES	25,658	25,658 (3,711.20) (12,006.13)	37,664.13	146.79