

**City of Ypsilanti
Downtown Development Authority**

**Board of Directors Meeting
Thursday, September 15, 2011 - 8:00 a.m.
SPARK East 215 W. Michigan Ave, Ypsilanti**

Agenda

I. Call to Order

II. Roll Call

Robert M. Barnes	P	A	Rene Greff	P	A
John Coleman	P	A	Leigh Greden	P	A
Darryl Daniels	P	A	Kevin Hill	P	A
Amanda Edmonds	P	A	Karen Maurer	P	A
Linda French	P	A	Paul Schreiber	P	A
Sandee French	P	A	Dave Wheeler (C)	P	A
Dawn Gendich	P	A			

III. Approval of Agenda (X)* p. 1-2

IV. Approval of Minutes – July 21, 2011 (X)* p. 3-12

V. Audience Participation (3 minutes each)

1. _____
2. _____
3. _____
4. _____
5. _____

VI. Staff Report/Financial Report (X) p. 13-25

VII. Standing Committee Reports

1. Design (Darryl Daniels)
2. Economic Restructuring (Bob Barnes)
 - Resolution Approving Applicant Awards for the West Cross Commercial Building Rehabilitation and Façade Grant Program Rd. II (X)* p. 26-27
3. Organization (Sandee French)
 - Resolution to Merge the Organization and Promotions Committee and Create a New Operations and Finances Committee (X)* p. 3-4 of addendum
4. Promotions (Linda French)

VIII. Ad Hoc Committee Reports

IX. Old Business

1. Board Retreat Agenda (X)* p. 5 of addendum
2. 200 Block W. Michigan Dumpster Service

X. New Business

XI. Proposed Business

XII. Reports From Other Boards and Commissions

- Riverside Arts Center (Paul Schreiber)
- Friends of the Ypsilanti Freighthouse

XIII. Announcements/Comments

XIV. Public Participation

XV. Adjourn Regular Board Meeting and YDDA Annual Meeting to Follow Immediately

Key: (*) = items requiring Board action (X) = documents attached in board packet

September 15, 2011
2011

**Downtown Development Authority of the
City of Ypsilanti
County of Washtenaw, State of Michigan
RESOLUTION TO MERGE THE ORGANIZATION AND PROMOTIONS COMMITTEE
AND CREATE A NEW OPERATIONS AND FINANCES COMMITTEE**

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, the YDDA's Organization Committee has traditionally been responsible for the YDDA's bylaws and various procedural rules; and

WHEREAS, the YDDA Board had applied to be a Michigan Main Street Associate Level Community in 2008 and restated their commitment to the National Main Street Model in 2010; and

WHEREAS, the National Main Street Model suggests that its participant communities implement four standing committees that include, Design, Economic Restructuring, Promotions, and Organization; and

WHEREAS, the YDDA has been using this model for its subcommittees since 2008; and

WHEREAS, as an Associate Level committee it is recognized that a participating community may not always fit perfectly in the recommended subcommittee structure; and

WHEREAS, while it is the stated long term goal of the YDDA to implement the National Main Street model as its operating model there is currently a need to restructure our committees to create a model that fits our current needs; and

WHEREAS, the YDDA Organization Committee has been primarily focused on the operations of the YDDA as opposed to more traditional Main Street Model activities; and

WHEREAS; there has been some board discussion to merge committees to leverage our board resources;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The YDDA Board approves merging the Organization and Promotions Committees and creating a new Operations and Finances Committee in place of the existing Organization Committee.

2. The new Promotions and Organization Committee will be responsible for promoting both the YDDA Districts and the YDDA Organization.
3. The new Operations and Finances Committee will be responsible for administering YDDA by-laws and guidelines, human resources, and budgeting.
4. The YDDA Committee Guidelines be amended from its current version originally adopted 12-17-09 and amended 12-16-10 to reflect the new proposed committees.
5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are and the same hereby are rescinded.

AYES:

NAYS:

YES: NO: ABSENT: VOTE:

City of Ypsilanti
Downtown Development Authority

Board of Directors Retreat
Wednesday, September 21, 2011 – 1:00 p.m.
SPARK East 215 W. Michigan Ave, Ypsilanti

Agenda

I. Call to Order – 1:00 p.m.

II. Roll Call

Robert M. Barnes	P	A	Rene Greff	P	A
John Coleman	P	A	Leigh Greden	P	A
Darryl Daniels	P	A	Kevin Hill	P	A
Amanda Edmonds	P	A	Karen Maurer	P	A
Linda French	P	A	Paul Schreiber	P	A
Sandee French	P	A	Dave Wheeler	P	A
Dawn Gendich	P	A			

III. Approval of Agenda (X)*

IV. Discussion Topics –

1. YDDA Meetings and Robert’s Rules – 1:15
2. YDDA TIF Plans – 1:45
 - DDA Act 197 of 1975
 - Explanation of Tax Increment Procedure
 - General Information
 - Powers of DDA
 - DDA Plans and Amendments
 - 2000 Tax Increment Financing and Development Plan for the Depot Town Development Area
 - 2003 Tax Increment Financing and Development Plan for the West Cross Street Development Area
 - 2003 Tax Increment Financing and Development Plan for the Michigan Avenue Development Area
 - 2001 Water Street Development Area Development Plan and Tax Increment Financing Plan
3. Review of 2011/12 Fiscal Year Work Plan and Budget – 2:30
4. Break – 3:15
5. Strategic Priority Areas Session – 3:30

V. Announcements/Comments – 4:45

VI. Adjourn – 5:00